

**RULES OF PROCEDURE FOR THE SCIENTIFIC JOINT WORKING GROUP (JWG)
OF THE
NORTH ATLANTIC MARINE MAMMAL COMMISSION (NAMMCO)
AND THE
JOINT CANADA GREENLAND COMMISSION ON NARWHAL AND BELUGA (ICNB)**

Adopted NAMMCO 24 – February 2016

I. Terms of Reference

1. The JWG shall provide scientific advice to the Councils of NAMMCO and the ICNB on such matters that are referred to it, and ensure that this advice is based on the best available scientific findings at any given time. This includes review and evaluation of data on stock levels, biological parameters, stock size, catch history and other information necessary for conducting an assessment of the species or stock in question and/or providing advice on catch limits and conservation.
2. The JWG may make proposals to NAMMCO and the ICNB concerning any scientific tasks to be included in its future work.

II. Membership

1. Each Party (Member Country/Organization) shall nominate scientists and other specialists as members of the JWG. These members may serve until otherwise notified, and may vote on scientific matters where a decision is required. However, when procedural or organizational matters are being dealt with, each Party shall have one vote.
2. The JWG shall be jointly chaired by two Chairs: one representing the interests of the ICNB and the other of NAMMCO. These chairs shall be appointed by the two organizations respectively, and they may serve for two meetings, after which they may be re-appointed.
3. If for any reason a Chair is unable to complete his/her term of office, a new Chair shall be appointed by ICNB or NAMMCO.
4. Each party on an ad-hoc basis may nominate other experts to participate in meetings of the Committee as *ex-officio* non-voting members. Any such nomination of experts must reach the relevant party (Secretary of NAMMCO or the ICNB Commissioner) no later than 30 days before the start of the meeting in question. Requests within 30 days of the meeting will be forwarded to the NAMMCO and ICNB Councils at the discretion of the co-Chairs.

III. Observers

1. Attendance of observers shall not be permitted at the meetings of the JWG unless otherwise decided by the Chairs after consultation with members of the JWG and notification to the Councils of NAMMCO and the ICNB Commissioners. Observers may not vote, but may contribute to the meeting if so allowed by the Chairs. Observers must regard all matters discussed as confidential until the final approved reports from the JWG meetings are publicly available.

¹ Canada and Greenland

² NAMMCO