

NAMMCO Internship Programme – Information

NAMMCO Internship

The NAMMCO Internship Programme offers students or early-career professionals the opportunity to gain valuable experience in international environmental management, develop their skills, and deepen their understanding of NAMMCO and its activities.

Please note that, due to visa regulations, only applicants who hold citizenship of NAMMCO member countries or EEA countries are eligible to apply.

Interns are required to work 37.5 hours per week at the NAMMCO Secretariat, located in Tromsø, Norway. Leave or holidays may be granted at the discretion of the Secretary General.

Objectives

The internship aims to provide interns with valuable experience and insight into NAMMCO, an intergovernmental organisation specialising in environmental management advice, as well as into the daily operations of its Secretariat. In turn, the organisation will benefit from the intern's professional presence, as well as the knowledge, skills, and innovative ideas they contribute.

Nature of the Internship

The internship offers the opportunity to contribute to projects relevant to the work of NAMMCO.

Under the supervision of the Secretariat staff, interns will actively engage in the daily operations and activities of the organisation. Depending on the needs and opportunities available at the time, their tasks may include:

- Communication and outreach (e.g., managing content for the website, social media platforms, traditional media, and preparing presentations)
- Organising, participating in, and reporting on meetings and events
- Editing texts
- Maintaining databases, libraries, and archives

Please note that fieldwork or laboratory work is not included as part of this internship.

The intern will be assigned a supervisor and will hold regular meetings with the Secretariat staff.

Period of internship

Internships will be offered for a duration of 9 to 12 months, with a one-month probationary period for both parties at the start of the contract.

Qualifications of candidates

The internship is open to applicants who hold citizenship of NAMMCO member countries and EEA countries, regardless of disciplinary background.

Priority will be given to applicants from NAMMCO member countries who have a demonstrated interest in marine mammals.

Applicants must hold at least a master's degree or equivalent and either be enrolled at a university or have recently completed their degree. A bachelor's degree may be considered if the applicant has relevant



professional experience. Applicants must also possess a good command of both spoken and written English, strong computer skills, and demonstrated personal initiative.

Application and Selection Process

1. Internship opportunities are posted on the NAMMCO website and publicly announced.
2. Applicants must complete the application form, including the names of two referees. Additionally, they must provide a resume outlining their academic background and work experience, along with a cover letter detailing their interest in marine mammals and their suitability for the position.
3. The Secretariat staff will review all applications and select successful candidates. The highest-ranked applicants will be interviewed, and their referees will be contacted.
4. Internships are awarded based on merit and suitability for the tasks available at the time. Consideration will also be given to ensuring diversity across the programme as a whole (e.g., in terms of skills, backgrounds, nationalities, and gender). In cases where candidates are equally qualified, priority will be given to applicants from NAMMCO member countries.
5. Applications and supporting documentation should be sent to the NAMMCO Secretariat (nammco-sec@nammco.org).

Note: Before applying, ensure that you are eligible for entry into Norway as an intern (www.udi.no/en).

Financial and Other Support

- The internship is not considered employment but rather an opportunity to further the candidate's education. As such, interns do not receive a salary.
- NAMMCO will provide a stipend of NOK 12,000 per month. An additional amount will also be provided to help cover the costs of a bus pass and a telephone subscription. NAMMCO will reimburse travel expenses for an economy-class journey to Tromsø at the start of the internship and a return journey to the intern's place of residence at its conclusion, up to a specified limit.
- Interns will be provided with a workstation and a PC for the duration of their stay.
- Interns are required to purchase travel insurance valid for the full duration of the internship. NAMMCO will reimburse the cost of the insurance.
- Interns are responsible for securing their own accommodation; however, the Secretariat will assist if needed.

